

**South Hykeham Community Primary School**

**Friends of the School**

**ANNUAL GENERAL MEETING**

**27<sup>th</sup> September 2023 7.30pm**

**Minutes.**

**Ordinary Business**

**Apologies**

Amy Rayney, Chantelle Tanner, Kate Hanson, Kelly Cerena McCluskey, Anne Bromhead, Katy Tomlin.

**Attending**

Sophie Yelland, Natalie White, John Richardson, Maxene Brown, Joanne Godwin, Gina Dyer and Katrina Rawdon.

**Minutes and matters arising from previous AGM**

Errors in previous minutes were acknowledged. A central document storage still hasn't been set up and Sophie will look at getting this done.

**Chairs report from 2022/23**

Sophie welcomed all to the meeting and noted difficulties in the previous year. She intends to stand as Chair again this year and alongside Natalie as treasurer, is confident that this year will be easier. Having said that we raised a great amount of money for the school. Each event raised slightly more than the same event in previous years which showed support from the families. We are looking to introduce some new events this year, but also work on the low impact ideas, like easyfundraising.

Unfortunately, the free family day could not go ahead, we will re look at this next year and have wet weather options so it can go ahead as it is an important community building opportunity.

Sophie has asked Mr Richardson for his next project, so we can fundraise with a goal in mind to get parents on board. Hopefully with a total and some images to launch £24 in 2024 fundraiser.

**Treasurers Report**

Opening balance from previous AGM (This was January, we have moved the AGM back to September so our accounts will run in line with the academic year)

£7002.95

Raised profit - £4890.56

Closing Balance £8325.05

Breakdowns of where funds are held were provided as well as where the money was spent.

Natalie has produced some new forms and documents so we're better able to track what is spent and raised at each event and keep all receipts etc together for more accurate accounting. We are likely to apply for charity status at the end of this year so we would like all accounts fully transparent and traceable.

### **Election of Officers**

There were no paper nominations received, Sophie and Natalie re-stood for previous positions and were voted in. At the AGM Katrina Rawdon nominated herself as Secretary and was voted in.

Committee positions for 2023/24

Chair – Sophie Yelland

Treasurer – Natalie White

Secretary – Katrina Rawdon

### **Special Business**

The previous Barclays account was closed over the summer. Sophie and Natalie have opened a new Treasurers account with Lloyds. This gives us access to online banking.

### **Constitution Changes**

The new Parentkind Constitution was adopted at the meeting by unanimous vote. It gives a better framework for running the Friends of the School. It is also accepted by the Charities Commission. A copy will be available on the FOS tab on the school website and on the FOS information page on Facebook.

### **Any Other Business**

It was agreed by all members that the Friends of the School will make a Class donation of £100 to each year group for the teaching staff to spend how they like. It could be on specific items for the classroom, towards a trip or a visitor to reinforce an area of learning, as examples.